

LONGWOOD PUBLIC LIBRARY

Regular Meeting

March 15, 2017

The meeting was called to order at 7:02 pm by President Kathrine Soscia followed by the pledge to the flag. Library Trustees Gail Lynch-Bailey, Theresa Germano, Lauren O'Connell, Victor Massian and Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, and Secretary to the Board Margaret Colarossi were present. Gretchen Cotton Rodney attended the meeting.

APPROVAL OF AGENDA

Theresa Germano made a motion to approve the agenda. Seconded by Victor Massian. Motion approved unanimously.

APPROVAL OF MINUTES

Theresa Germano made a motion to approve the minutes of the board meeting of February 15, 2017. Seconded by Victor Massian. Motion approved unanimously.

PROPOSED OPERATING BUDGET 2017/2018

The Board reviewed the 2017/2018 proposed operating budget.

PERIOD OF PUBLIC EXPRESSION

None

TREASURER'S REPORT

Gail Lynch-Bailey made a motion to approve the Treasurer's Report dated February 28, 2017, with an opening balance of \$ 3,557,105.71 and a closing balance of \$ 3,680,539.49. Seconded by Theresa Germano. Motion approved unanimously.

APPROVAL OF WARRANTS & BUDGET EXPENDITURES

Gail Lynch-Bailey made a motion to approve Warrant # 32 in the amount of \$270,716.71. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve Warrant # 33 in the amount of \$74,172.62. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve Warrant # 34 in the amount of \$250,751.58. Seconded by Theresa Germano. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve Warrant # 35 in the amount of \$0. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve Warrant # 36 in the amount of \$265,316.03. Seconded by Theresa Germano. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve Warrant # 37 in the amount of \$196,274.38. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve T&A Warrant # 24 in the amount of \$131,694.54. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve T&A Warrant # 25 in the amount of \$117,572.10. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve T&A Warrant # 26 in the amount of \$105.00. Seconded by Lauren O'Connell. Motion approved unanimously.

BUILDING FUND

Gail Lynch-Bailey made a motion to approve Building Fund Warrant # 12 in the amount of \$16,153.42. Seconded by Theresa Germano. Motion approved unanimously.

CORRESPONDENCE AND UNFINISHED BUSINESS

None

PERIOD OF PUBLIC EXPRESSION

None

NEW BUSINESS

RESOLUTION – 2017-2018 OPERATING BUDGET

Lauren O'Connell made a motion to approve the operating budget for the fiscal year 2017-2018 for the Longwood Public Library which shall be \$7,590,569.00 and includes the bond payment of \$1,139,744.00, for a total of which \$7,373,619.00 shall be raised by taxation. Seconded by Victor Massian. Motion approved unanimously.

BUILDING FUND

Lauren O'Connell made a motion to approve the expenditure for 8 irrigation valve boxes and optional control wiring as attached by Brookhaven Irrigation of Farmingville, NY in the amount of \$10,895.00 + Option \$750.00. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Lauren O'Connell made a motion to approve the expenditure for Hale Furniture for the Children's Story Room as attached in the amount of \$18,623.93 (includes freight and inside delivery) from A.R. Kropp Co. & Sons of Bay Shore, NY. TOTAL: \$18,623.93 NYS Contract PC66259 Hale Manufacturing Co. C/O A. R. Kropp Co. & Sons, P.O. Box 186, Frankfort, NY 13340. Seconded by Theresa Germano. Motion approved unanimously.

ANNUAL DLD REPORT 2016

Lauren O'Connell made a motion to approve the 2016 DLD Annual Report as presented. Seconded by Theresa Germano. Motion approved unanimously.

CAPITAL EQUIPMENT DISCARD

Lauren O'Connell made a motion to discard 13 Nooks Inventory # 1647, 1648, 1650, 1658, 1659, 1660, 1661, 1662, 1663, 1664, 1665, 1666 and 1667. Seconded by Victor Massian. Motion approved unanimously.

GENERAL DISCUSSION

None.

EXECUTIVE SESSION MOTION

Lauren O'Connell made a motion to move into executive session at 8:42 pm to discuss personnel appointments and employee histories. Seconded by Gail Lynch-Bailey. Motion approved unanimously. Lauren O'Connell made a motion to move out of executive session at 9:40 pm. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

PERSONNEL REPORT

Lauren O'Connell made a motion to accept the revised Personnel Report dated March 2017 as presented. Seconded by Theresa Germano. Motion approved unanimously.

MOTION TO ADJOURN

Kathrine Soscia made a motion to adjourn the meeting at 9:41pm. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Secretary of the Board

Secretary to the Board