

Longwood Public Library
Board of Trustees Meeting Minutes
July 21, 2021
Kovarik Room

The meeting was called to order at 7:10 pm by Vice President Gail Lynch-Bailey, Library Trustees Victor Massian Jr., Lauren O'Connell, Theresa Germano, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guterres, Secretary to the Board Mara Sigalas and Board Attorney Andrew Martingale were in attendance. Gretchen Cotton Rodney arrived at 7:25 pm.

Approval of Agenda

Lauren O'Connell made a motion to approve the agenda. Seconded by Victor Massian Jr. Motion approved unanimously.

Oath of Office for Trustee

The Oath of Office was taken by Trustee, Victor Massian Jr.

Approval of Minutes from the June 16, 2021 Regular Board

Lauren O'Connell made a motion to approve the minutes of the June 16, 2021 Board Meeting. Seconded by Victor Massian Jr. Motion approved unanimously.

Period of Public Expression

None

Treasurer's Report

Lauren O'Connell made a motion to approve the Treasurer's Report dated June 30, 2021 with an opening balance of \$4,528,051.77 and a closing balance of \$4,885,817.11. Seconded by Victor Massian Jr. Motion approved unanimously.

Longwood Public Library
Board of Trustees Meeting Minutes
July 21, 2021
Kovarik Room

Approval of Warrants

Lauren O'Connell made a motion to approve L Warrant #1 in the amount of \$382,842.37. Seconded by Theresa Germano. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #2 in the amount of \$318,404.97. Seconded by Theresa Germano. Motion approved unanimously.

Correspondence

None

New Business

Lauren O'Connell made a motion to approve the discard of 1 Dell OptiPlex 9020 Lutron Computer and 1 APC 1500 VA battery back-up and surge protector. Seconded by Victor Massian Jr. Motion approved unanimously.

General Discussion

None

Executive Session Motion

Lauren O'Connell made a motion to move into executive session at 7:43 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Lauren O'Connell made a motion to move out of executive session at 8:16 pm. Seconded by Theresa Germano. Motion approved unanimously.

Longwood Public Library
Board of Trustees Meeting Minutes
July 21, 2021
Kovarik Room

Personnel Report

Victor Massian Jr. made a motion to approve the personnel report dated July 21, 2021 as presented. Seconded by Theresa Germano. Motion approved unanimously.

Lauren O'Connell made a motion to approve the resolution authorizing the part-time employees of Longwood Public Library to organize as a Collective Bargaining Unit. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Motion to Adjourn

Victor Massian Jr. made a motion to adjourn the meeting at 8:18 pm. Seconded by Theresa Germano. Motion approved unanimously.

Secretary to the Board

Secretary of the Board