

The meeting was called to order at 7:09 pm by President Theresa Germano followed by the pledge to the flag. Library Trustees Gail Lynch-Bailey, Lauren O'Connell, Gretchen Cotton Rodney, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Principal Account Clerk Linda Guterres, and Secretary to the Board Mara Sigalas were present. Victor Massian Jr. was absent with prior notice.

Approval of Agenda

Lauren O'Connell made a motion to approve the revised agenda. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Approval of Minutes from May 16, 2018 Board Meeting

Lauren O'Connell made a motion to approve the minutes of the May 16, 2018 Regular Meeting. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Period of Public Expression

None

Treasurer's Report

Gail Lynch-Bailey made a motion to approve the Treasurer's Report dated May 31, 2018 with an opening balance of \$3,906,669.92 and a closing balance of \$3,146,791.55. Seconded by Lauren O'Connell. Motion approved unanimously.

Approval of Warrants & Budget Expenditures

Gail Lynch-Bailey made a motion to approve L Warrant #55 in the amount of \$267,068.56. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve L Warrant #56 in the amount of \$53,826.24. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve L Credit Warrant #57 in the amount of \$2,012.48. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve L Warrant #58 in the amount of \$273,059.38. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve T&A Warrant #34 in the amount of \$806.53. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve T&A Warrant #35 in the amount of \$117,238.13. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve T&A Warrant #36 in the amount of \$140,579.51
Seconded by Lauren O'Connell. Motion approved unanimously.

Building Fund

Gail Lynch-Bailey made a motion to approve Building Fund H Warrant #18 in the amount of
\$7,612.50. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve Building Fund H Warrant #19 in the amount of
\$21,007.69. Seconded by Lauren O'Connell. Motion approved unanimously.

Correspondence and Unfinished Business

The board reviewed two letters (Kevin Verbese and Rita Kito)

New Business

Lauren O'Connell made a motion to approve the purchase of 3 Optiplex 7450 AIO Computers from
Dell.com NYS contract 56AHC in the amount of \$3,064.95. Seconded by Gretchen Cotton Rodney.
Motion approved unanimously.

Lauren O'Connell made a motion to approve the purchase of virus protection software,
Malwarebytes Endpoint and Quick Start service from CDW-G (Chicago, IL) in the amount of
\$7,175.00. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve the revision of Policy 600-120 Gift Policy and the
deletion of Policy 600-100 Use of Cellular Phones. Seconded by Gretchen Cotton Rodney. Motion
approved unanimously.

General Discussion

None

Executive Session Motion

Lauren O'Connell made a motion to move into executive session at 8:53 pm to discuss medical,
financial, credit and employment histories of individual employees. Seconded by Gretchen Cotton
Rodney. Motion approved unanimously. Lauren O'Connell made a motion to move out of executive
session mode at 9:06 pm. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Regular Board Meeting

June 20, 2018

Personnel Report

Lauren O'Connell made a motion to accept the Personnel Report dated June 20, 2018 as presented. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Motion to Adjourn

Gretchen Cotton Rodney made a motion to adjourn the meeting at 9:15 pm. Seconded by Lauren O'Connell. Motion approved unanimously.

Secretary to the Board

Secretary of the Board