

Regular Board Meeting

May 15, 2019

The meeting was called to order at 7:04 pm by President Theresa Germano followed by the pledge to the flag. Library Trustees Gail Lynch-Bailey, Victor Massian Jr., Gretchen Cotton Rodney, Lauren O'Connell, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Principal Account Clerk Linda Guterres, and Secretary to the Board Mara Sigalas were present.

Approval of Agenda

Lauren O'Connell made a motion to approve the agenda. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Approval of Minutes from April 17, 2019 Regular Board Meeting

Lauren O'Connell made a motion to approve the minutes of the April 17, 2019 Regular Board Meeting. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Period of Public Expression

None

Treasurer's Report

Lauren O'Connell made a motion to approve the Treasurer's Report dated April 30, 2019 with an opening balance of \$4,009,822.32 and a closing balance of \$4,223,377.25. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Approval of Warrants

Lauren O'Connell made a motion to approve L Warrant #49 in the amount of \$55,812.36. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #50 in the amount of \$273,185.45. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Credit Warrant #51 in the amount of \$4,328.76. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #52 in the amount of \$278,264.69. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #53 in the amount of \$2,368.42. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Longwood Public Library

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Lauren O'Connell made a motion to approve L Warrant #54 in the amount of \$214,208.84. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve T&A Warrant #32 in the amount of \$582.22. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve T&A Warrant #33 in the amount of \$512.44. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve T&A Warrant #34 in the amount of \$120,230.33. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve T&A Warrant #35 in the amount of \$ 144,578.79. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Building Fund

Lauren O'Connell made a motion to approve Building Fund H Warrant #14 in the amount of \$4,927.45. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve V Warrant #2 in the amount of \$944,328.13. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Correspondence and Unfinished Business

None

New Business

Lauren O'Connell made a motion to approve revisions to Policy 300-50 Performance Evaluations and the deletion of policies 300-50b and 300-55. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve the appointment of Baldessari & Coster, LLP as board auditors at a not to exceed fee of \$12,850 for fiscal year 2018-2019. Any additional services that the library may require will be billed at a rate of \$195 to \$219 per hour for partner and \$75 to \$190 per hour for staff. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to award the provision of new surveillance camera software and hardware, compatible with current cameras, and replacement of two malfunctioning

cameras including the cost of one year's maintenance to Langistic Networks (Holbrook, NY) in the amount of \$19,075. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Lauren O'Connell made a motion to authorize the deposit of the Town of Brookhaven I.D.A. PILOT fund check #2819 in the amount of \$31.89, which exceeds the anticipated PILOT revenue line.

Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Lauren O'Connell made a motion to approve the discard of one Lexmark C782 printer (Inventory #1646), one Lexmark MS810 printer (Inventory #1756), one Lexmark C544 printer (Inventory #1671) and one Lexmark C544 printer (Inventory #1652). Seconded by Gretchen Cotton Rodney. Motion approve unanimously.

General Discussion

None

Executive Session Motion

Gretchen Cotton Rodney made a motion to move into executive session at 8:54 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Lauren O'Connell. Motion approved unanimously.

Gail Lynch-Bailey made a motion to move out of executive session at 9:23 pm. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Personnel Report

Gail Lynch-Bailey made a motion to accept the Personnel Report dated May 15, 2019, as presented. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Motion to Adjourn

Gail Lynch-Bailey made a motion to adjourn the meeting at 9:24 pm. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Secretary to the Board

Secretary of the Board