

Longwood Public Library

Board Meeting

March 25, 2020

Held via Zoom: public call in number 1-646-558-8656; meeting ID 945-688-660

The meeting was called to order at 7:02 pm by President Lauren O'Connell. Library Trustees Victor Massian Jr., Gail Lynch-Bailey, Gretchen Cotton Rodney, Theresa Germano, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer and Secretary to the Board Mara Sigalas were present.

Approval of Agenda

Victor Massian Jr. made a motion to approve the revised agenda. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Approval of Minutes from February 19, 2020 Regular Board Meeting

Victor Massian Jr. made a motion to approve the minutes of the February 19, 2020 Regular Board Meeting. Seconded by Theresa Germano. Motion approved unanimously.

Public Presentation of 2020-2021 Operating Budget Proposal

Due to the COVID-19 pandemic and current economic conditions there will be no presentation of the proposed budget at this time.

Period of Public Expression

None

Treasurer's Report

This report was not available in time for the meeting.

Approval of Warrants

Gretchen Cotton Rodney made a motion to approve L Credit Warrant #40 in the amount of \$110.98. Seconded by Gail Lynch Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #41 in the amount of \$291,424.25. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #42 in the amount of \$54,357.41. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

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Gretchen Cotton Rodney made a motion to approve L Warrant #43 in the amount of \$293,133.65. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #44 in the amount of \$352,808.50. Seconded by Gail Lynch Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #45 in the amount of \$291,110.79. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #24 in the amount of \$520.89. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #25 in the amount of \$128,237.81. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #26 in the amount of \$153,696.70. Seconded by Victor Massian Jr. Motion approved unanimously.

New Business

Theresa Germano made a motion to authorize the Library Director to make critical, time-sensitive decisions about library services or library hours due to the COVID-19 pandemic. Seconded by Victor Massian Jr. Motion approved unanimously.

Theresa Germano made a motion to authorize library staff to be paid during the emergency closure of the library, as presented. Seconded by Victor Massian, Jr.. Motion approved unanimously.

Theresa Germano made a motion to cancel the budget vote and trustee election previously scheduled for April 7, 2020, as presented. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Victor Massian Jr. made a motion to permit the library to utilize signature stamps during the COVID-19 pandemic, as presented. Seconded by Theresa Germano. Motion approved unanimously.

Victor Massian Jr. made a motion to approve the award of the 2020 lawn mowing and other property maintenance to Heidrich Landscaping (Coram, NY) in the total amount of \$6510.00 for the season. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

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General Discussion

None

Motion to Adjourn

Victor Massian Jr. made a motion to adjourn the meeting at 7:38 pm. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Secretary to the Board

Secretary of the Board