

Longwood Public Library Board of Trustees Meeting

May 20, 2020

Held via Zoom: public call in number 1-646-558-8656; meeting ID 871 2160 1119

The meeting was called to order at 7:10 pm by President Lauren O'Connell. Library Trustees Victor Massian Jr., Gail Lynch-Bailey, Gretchen Cotton Rodney, Theresa Germano, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guterres and Secretary to the Board Mara Sigalas were present.

Approval of Agenda

Victor Massian Jr. made a motion to approve the agenda. Seconded by Gail Lynch Bailey. Motion approved unanimously.

Approval of Minutes from the April 15, 2020 via Zoom Board Meeting ID 482-810-736 (COVID 19 Pandemic)

Victor Massian Jr. made a motion to approve the minutes of the April 15, 2020 via Zoom Board Meeting. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Approval of Minutes from the May 11, 2020 via Zoom Special Board Meeting ID 822 2784 8547 (COVID 19 Pandemic)

Victor Massian Jr. made a motion to approve the minutes of the May 11, 2020 via Zoom Special Board Meeting. Seconded by Theresa Germano. Motion approved unanimously.

Period of Public Expression

None

Treasurer's Report dated April 30, 2020

Gretchen Cotton Rodney made a motion to approve the Treasurer's Report dated April 30, 2020 with an opening balance of \$4,353,564.97 and a closing balance of \$4,626,611.93. Seconded by Theresa Germano. Motion approved unanimously

Approval of Warrants

Gretchen Cotton Rodney made a motion to approve L Warrant #51 in the amount of \$60,194.90. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #52 in the amount of \$279,176.01. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #53 in the amount of \$184,772.83. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #31 in the amount of \$199.50. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

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Gretchen Cotton Rodney made a motion to approve T&A Warrant #32 in the amount of \$146,379.89. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #33 in the amount of \$121,815.47. Seconded by Victor Massian Jr. Motion approved unanimously.

Building Fund

Gretchen Cotton Rodney made a motion to approve V Warrant #2 in the total amount of \$956,003.13. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

New Business

Theresa Germano made a motion to appoint Baldessari & Coster, LLP as board auditors for fiscal year 2020-2021. Seconded by Victor Massian Jr. Motion approved unanimously.

Theresa Germano made a motion to approve the Reopening Plan, and authorize the Library Director to make modifications if circumstances require. Seconded by Victor Massian Jr. Motion approved unanimously.

General Discussion

None

Executive Session Motion

Gail Lynch-Bailey made a motion to move into executive session at 8:16 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Victor Massian Jr. Motion approved unanimously.

Theresa Germano made a motion to move out of executive session at 8:41 pm. Seconded by Victor Massian Jr. Motion approved unanimously.

Personnel Report

Theresa Germano made a motion to accept the revised Personnel Report dated May 20, 2020, as presented. Seconded by Victor Massian Jr. Motion approved unanimously.

Motion to Adjourn

Victor Massian Jr. made a motion to adjourn the meeting at 8:42 pm. Seconded by Gail Lynch-

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Bailey. Motion approved unanimously.

Secretary to the Board		Secretary of the Board
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