

Longwood Public Library Board of Trustees Meeting

February 17, 2021

Held via Zoom public call in number 1-646-558-8656

Meeting ID: 890 4006 7430 Passcode: 751018

The meeting was called to order at 7:10 pm by Vice President Gretchen Cotton Rodney. Library Trustees Theresa Germano, Lauren O'Connell, Gail Lynch-Bailey, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guteres and Secretary to the Board Mara Sigalas were present. Victor Massian Jr. was absent.

Approval of Agenda

Theresa Germano made a motion to approve the agenda. Seconded by Lauren O'Connell. Motion approved unanimously.

Approval of Minutes from the January 20, 2021 Regular Board Meeting via Zoom Meeting ID 819 2842 6905 (COVID 19 Pandemic)

Lauren O'Connell made a motion to approve the minutes of the January 20, 2021 Board Meeting. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Period of Public Expression

None

Treasurer's Report dated January 31, 2021

Theresa Germano made a motion to approve the Treasurer's Report dated January 31, 2021 with an opening balance of \$4,384,986.49 and a closing balance of \$4,638,758.43. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Approval of Warrants

Theresa Germano made a motion to approve L Credit Warrant #35 in the amount of \$3,461.36. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

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Theresa Germano made a motion to approve L Warrant #36 in the amount of \$259,213.61.
Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Theresa Germano made a motion to approve L Warrant #37 in the amount of \$3,837.31.
Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Theresa Germano made a motion to approve L Warrant #38 in the amount of \$275,415.03.
Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Theresa Germano made a motion to approve L Warrant #39 in the amount of \$252,960.90.
Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Theresa Germano made a motion to approve T&A Warrant #21 in the amount of \$261.60.
Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Theresa Germano made a motion to approve T&A Warrant #22 in the amount of \$113,033.60.
Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Theresa Germano made a motion to approve T&A Warrant #23 in the total amount of \$142,537.52.
Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Correspondence

None

New Business

Theresa Germano made a motion to discard one Children's Services coin-op, Inventory #1740.
Seconded by Lauren O'Connell. Motion approved unanimously.

General Discussion

None

Executive Session Motion

Lauren O'Connell made a motion to move into executive session at 8:05 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Theresa Germano made a motion to move out of executive session at 8:40 pm. Seconded by Lauren O'Connell. Motion approved unanimously.

Personnel Report

Gail Lynch-Bailey made a motion to approve the personnel report dated February 17, 2021 as presented. Seconded by Lauren O'Connell. Motion approved unanimously.

Motion to Adjourn

Gail Lynch-Bailey made a motion to adjourn the meeting at 8:41 pm. Seconded by Theresa Germano. Motion approved unanimously.

Secretary to the Board

Secretary of the Board