

Regular Board Meeting

February 13, 2019

The meeting was called to order at 7:09 pm by President Theresa Germano followed by the pledge to the flag. Library Trustees, Gail Lynch-Bailey, Gretchen Cotton Rodney, Lauren O'Connell Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Principal Account Clerk Linda Guterres, and Secretary to the Board Mara Sigalas were present. Victor Massian Jr. was absent with prior notice.

### **Approval of Agenda**

Lauren O'Connell made a motion to approve the agenda. Seconded by Gail Lynch-Bailey . Motion approved unanimously.

### **Approval of Minutes from January 16, 2019 Regular Board Meeting**

Lauren O'Connell made a motion to approve the minutes of the January 16, 2019 Regular Board Meeting. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

### **Period of Public Expression**

None

### **Treasurer's Report**

Lauren O'Connell made a motion to approve the Treasurer's Report dated January 31, 2019 with an opening balance of \$3,556,377.02 and a closing balance of \$3,656,986.15. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

### **Approval of Warrants**

Lauren O'Connell made a motion to approve L Warrant #34 in the amount of \$60,147.29. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #35 in the amount of \$124,667.91. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Credit Warrant #36 in the amount of \$2,296.19. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #37 in the amount of \$292,896.92. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #38 in the amount of \$283,161.32. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve T&A Warrant #21 in the amount of \$629.13. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve T&A Warrant #22 in the amount of \$113,324.17. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve T&A Warrant #23 in the amount of \$158,655.40. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve T&A Warrant #24 in the amount of \$4,122.95. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

### **Building Fund**

Lauren O'Connell made a motion to approve Building Fund H Warrant #11 in the amount of \$16,904.12. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

### **Correspondence and Unfinished Business**

none

### **New Business**

Lauren O'Connell made a motion to approve the deposit of the Town of Brookhaven I.D.A. PILOT fund check #2748 in the amount of \$10,233.44 which exceeds the anticipated PILOT revenue line. These funds will offset costs associated with network support services to extend the library's Wi-Fi and improve the library's internal networks. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Lauren O'Connell made a motion to approve the revisions to Policy 200-110 Materials Selection (was Selection Policy for Library Materials). Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

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Lauren O'Connell made a motion to discard one IBM typewriter, inventory #559. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

**General Discussion**

None

**Executive Session Motion**

Gail Lynch-Bailey made a motion to move into executive session at 8:50 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to move out of executive session at 9:07 pm. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

**Personnel Report**

Lauren O'Connell made a motion to accept the Personnel Report dated February 13, 2019 as presented. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

**Motion to Adjourn**

Gail Lynch-Bailey made a motion to adjourn the meeting at 9:08 pm. Seconded by Lauren O'Connell. Motion approved unanimously.

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Secretary to the Board

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Secretary of the Board

