

Longwood Public Library  
Board of Trustees Special Meeting  
November 4, 2024  
Kovarik Room

The meeting was called to order at 11:55 am by Vice President Victor Massian Jr. Library Trustees Gail Lynch-Bailey, Clayton Hudson, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer were present. Lauren O'Connell and Gretchen Rodney were absent with prior notice

### **APPROVAL OF AGENDA**

Clayton Hudson made a motion to approve the Special Meeting agenda. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

### **EXECUTIVE SESSION MODE**

Gail Lynch-Bailey made a motion to move into executive session at 11:56 am to discuss medical, financial, credit and employment histories of individual employees. Seconded by Clayton Hudson. Motion approved unanimously.

Gail Lynch-Bailey made a motion to move out of executives session at 11:59 am. Seconded by Clayton Hudson. Motion approved unanimously.

### **PERSONNEL REPORT**

Gail Lynch-Bailey made a motion to approve the personnel report dated November 4, 2024 as presented. Seconded by Clayton Hudson. Motion approved unanimously.

### **MOTION TO ADJOURN**

Gail Lynch-Bailey made a motion to adjourn the meeting at 12:00 pm. Seconded by Clayton Hudson. Motion approved unanimously.