

Regular Board Meeting

November 20, 2019

The meeting was called to order at 7:10 pm by President Lauren O'Connell followed by the pledge to the flag. Library Trustees Victor Massian Jr., Gail Lynch-Bailey, Gretchen Cotton Rodney, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guterres, and Secretary to the Board Mara Sigalas were present. Theresa Germano was absent with prior notice.

Approval of Agenda

Gail Lynch-Bailey made a motion to approve the agenda. Seconded by Victor Massian Jr. Motion approved unanimously.

Approval of Minutes from October 18, 2019 Regular Board Meeting

Gretchen Cotton Rodney made a motion to approve the minutes of the October 18, 2019 Regular Board Meeting. Seconded by Victor Massian Jr. Motion approved unanimously.

Period of Public Expression

None

Treasurer's Report

Gretchen Cotton Rodney made a motion to approve the Treasurer's Report dated October 31, 2019 with an opening balance of \$4,052,863.59 and a closing balance of \$4,231,631.58. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Approval of Warrants

Gretchen Cotton Rodney made a motion to approve L Credit Warrant #18 in the amount of \$1,047.49. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #19 in the amount of \$278,856.01. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #20 in the amount of \$56,774.49. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #21 in the amount of \$285,844.40. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #22 in the amount of \$ 797,916.18. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #11 in the amount of \$654.26. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #12 in the amount of \$122,067.07. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #13 in the amount of \$149,784.16. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #14 in the amount of \$123,326.07. Seconded by Victor Massian Jr. Motion approved unanimously.

Building Fund

Gretchen Cotton Rodney made a motion to approve Building Fund H Warrant #2 in the amount of \$22,557.00. Seconded by Victor Massian Jr. Motion approved unanimously.

Correspondence and Unfinished Business

The board reviewed two pieces of correspondence (one from SCLS and one from Operation Gratitude).

New Business

Gail Lynch-Bailey made a motion to approve the resolution in support of fair access to digital content. Seconded by Victor Massian Jr. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve the resolution to authorize the Library Director to sign the Memorandum of Understanding with Stony Brook University for the Healthy Libraries Initiative. Seconded by Victor Massian Jr. Motion approved unanimously.

Gail Lynch-Bailey made a motion to award the purchase of the Ultimaker S5 3D printer and bundles to Dynamism.com, in the amount of \$7983.90. Seconded by Victor Massian Jr. Motion approved unanimously.

Gail Lynch-Bailey made a motion to authorize the Library Director to sign the contract with Compass GroupUSA, Inc., by and through its Canteen Division. Seconded by Victor Massian Jr. Motion approved unanimously.

Victor Massian Jr made a motion to approve the proposed SCLS Fiscal Year 2020 Operating Budget. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Longwood Public Library

Regular Board Meeting

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Gretchen Cotton Rodney made a motion to approve the revisions to Policy 400-51 Jury Duty (was Jury Duty Service for Longwood Library Employees). Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Victor Massian Jr. made a motion to approve the discard of 1 blue vinyl chair and 2 loveseats. Seconded by Gretchen Cotton-Rodney. Motion approved unanimously.

General Discussion

None

Executive Session Motion

Gail Lynch-Bailey made a motion to move into executive session at 8:53 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Victor Massian Jr. Motion approved unanimously.

Gail Lynch-Bailey made a motion to move out of executive session at 9:17 pm. Seconded by Gretchen Cotton-Rodney. Motion approved unanimously.

Personnel Report

Gail Lynch-Bailey made a motion to accept the revised Personnel Report dated November 20, 2019, as presented. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Motion to Adjourn

Victor Massian Jr. made a motion to adjourn the meeting at 9:18 pm. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Secretary to the Board

Secretary of the Board