

Longwood Public Library
Board of Trustees Regular Meeting Minutes
October 16, 2024
Kovarik Room

The meeting was called to order at 7:01 pm by President Lauren O’Connell. Library Trustees Gail Lynch-Bailey, Clayton Hudson, Victor Massian Jr., Gretchen Rodney, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, and Secretary to the Director Mara Sigalas were in attendance. Gretchen Rodney left at 8:10 pm.

APPROVAL OF AGENDA

Victor Massian Jr. made a motion to approve the agenda. Seconded by Clayton Hudson. Motion approved unanimously.

APPROVAL OF MINUTES FROM THE SEPTEMBER 18, 2024 REGULAR BOARD MEETING

Gretchen Rodney made a motion to approve the minutes from the September 18, 2024 Regular Board Meeting. Seconded by Clayton Hudson. Motion approved unanimously.

PERIOD OF PUBLIC EXPRESSION

None

TREASURER’S REPORT

Gretchen Rodney made a motion to approve the Treasurer’s Report dated September 30, 2024 with an opening balance of \$2,365,939.87 and a closing balance of \$5,753,056.21. Seconded by Clayton Hudson. Motion approved unanimously.

APPROVAL OF WARRANTS

Gretchen Rodney made a motion to approve L Credit Warrant 16 in the amount of \$2,200,632.18. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Rodney made a motion to approve L Warrant 17 in the amount of \$8.77. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Rodney made a motion to approve L Warrant 18 in the amount of \$95.63. Seconded by Clayton Hudson. Motion approved unanimously.

Gretchen Rodney made a motion to approve L Warrant 19 in the amount of \$2,210,232.10. Seconded by Clayton Hudson. Motion approved unanimously.

Longwood Public Library
Board of Trustees Regular Meeting Minutes
October 16, 2024
Kovarik Room

Gretchen Rodney made a motion to approve L Warrant 20 in the amount of \$521,283.67.
Seconded by Clayton Hudson. Motion approved unanimously.

Gretchen Rodney made a motion to approve L Warrant 21 in the amount of \$289,920.17.
Seconded by Clayton Hudson. Motion approved unanimously.

Gretchen Rodney made a motion to approve L Warrant 22 in the amount of \$516,620.22.
Seconded by Clayton Hudson. Motion approved unanimously.

CORRESPONDENCE AND UNFINISHED BUSINESS

None

PERIOD OF PUBLIC EXPRESSION

President of the Friends of the Library, Stephanie Van Denburg, addressed the board.

NEW BUSINESS

Victor Massian Jr. made a motion to approve the installation of a new exhaust fan serving the makerLAB by Dynaire Corporation (Mineola, NY) for the total amount of \$17,600. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

The Board of Trustees reviewed the SCLS draft 2025 budget.

EXECUTIVE SESSION MOTION

Victor Massian Jr. made a motion to move into executive session at 7:49 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Victor Massian Jr. made a motion to move out of executive session at 8:36 pm. Seconded by Clayton Hudson. Motion approved unanimously.

PERSONNEL REPORT

Victor Massian Jr. made a motion to approve the personnel report dated October 16, 2024 as presented. Seconded by Clayton Hudson. Motion approved unanimously.

Longwood Public Library
Board of Trustees Regular Meeting Minutes
October 16, 2024
Kovarik Room

MOTION TO ADJOURN

Victor Massian Jr. made a motion to adjourn the meeting at 8:37 pm. Seconded by Clayton Hudson. Motion approved unanimously.

Secretary to the Board

Secretary of the Board