

LONGWOOD PUBLIC LIBRARY
REORGANIZATIONAL MEETING
JULY 3, 2019

- I. Call to order
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Oath of Office for Trustee
- V. Oath of Office of Director
- VI. Appointment of Temporary President
- VII. Period of Public Expression
- VIII. Nomination & Election of President of the Board of Trustees
- IX. Nomination & Election of Vice President of the Board of Trustees
- X. Nomination & Election of Secretary of the Board of Trustees
- XI. Appointment of Finance Committee Chairperson
- XII. Appointment of Building Committee Chairperson
- XIII. Appointment of Board Attorney
- XIV. Appointment of Board Auditor
- XV. Appointment of Board Treasurer
- XVI. Oath of Office for Treasurer
- XVII. Designation of Secretary to the Director as Secretary to the Board
- XVIII. Designation of Banks
- XIX. Designation of Official Newspaper
- XX. Designation of Board Membership in Associations
- XXI. Authorization of Library Director or Designee to Approve and Certify Payroll
- XXII. Authorization of Prior Approval of Payment to Vendors
- XXIII. Motion to Authorize Review of Bills
- XXIV. Board Self-Evaluation

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- XXV. Conflict of Interest Annual Statement of Compliance
- XXVI. Approval of Investment Policy
- XXVII. Approval of Procurement Policy
- XXVIII. Readoption of Policy Manual
- XXIX. Library Calendar
 - A. Time and Date of Regular Board Meetings
 - B. Library Holiday Closings for 2019-2020
 - C. Sunday Openings for 2019-2020
 - D. Budget Vote Schedule of 2020
 - E. Estimated Conference Schedule
- XXX. Period of Public Expression
- XXXI. Chain of Command
- XXXII. Warrants
 - A. L Warrant #61
 - B. L Warrant #62
 - C. L Credit Warrant #63
 - D. T&A Warrant #40
 - E. T&A Warrant #41
 - F. Budget Transfers Report
- XXXIII. Budget Expenditures
- XXXIV. Building Fund
 - A. H Warrant #16
- XXXV. Correspondence and Unfinished Business
- XXXVI. New Business
 - A. Budget Transfers
 - B. Office Equipment/Software
 - C. Records Management Discard
- XXXVII. Executive Session
- XXXVIII. Personnel Report
- XXXIX. Adjournment