

2020 didn't slow us down!



"The library was a lifeline during lockdown."

"Thank you all! You are in the ESSENTIAL WORKERS category during this time."

NOW OFFERING
**CURBSIDE
PICKUP**



"Thank you for all you've done.... Don't know where I'd be without you all."



Library Trustee Candidate

Victor Massian, Jr.

Running unopposed

I would like to thank everyone who voted for me five years ago and I am asking for your support for another term. I am a parent of three Longwood students, a Longwood graduate, a Longwood resident for 43 years, a teacher for 23 years at Longwood Junior High School.

I have been heavily involved in the community for many years starting with the Overton Coalition. I served as the Commissioner of Soccer for LYSA from 2009-2015. Currently, I am on the executive board of LYSA and coach for two travel soccer teams. I possess the leadership and dedication necessary to continue to be a member of the Library Trustees.

Longwood
Public Library

Board of Trustees

Victor Massian, Jr.
President

Gretchen Cotton Rodney
Vice-President

Lauren O'Connell
Secretary

Theresa Germano
Finance Chairperson

Gail Lynch-Bailey
Building Chairperson



800 Middle Country Road
Middle Island, NY 11953
(631) 924-6400

Hours

Monday–Friday: 9:30 am–9:00 pm
Saturday: 9:30 am–5:00 pm
Sunday: 1:00 pm–5:00 pm

2021-2022
Annual Budget Vote
& Trustee Election
**Remember
to Vote!**

Tuesday, April 6
8:00 am–9:00 pm
at the library

Visit us at longwoodlibrary.org

Director, Lisa H. Jacobs
Assistant Director, Ann Hofbauer

Remember to Vote!
Tuesday, April 6, 2021 – 8:00 am–9:00 pm

2021-2022 Annual Budget Vote & Trustee Election

Voter Registration Information

REQUIREMENTS TO VOTE IN THIS ELECTION

- You are at least 18 years of age
- You are a citizen of the United States
- You have been a resident of Longwood Central School District for at least 30 days
- You have voted in any general, school or other election in the last four years

VOTER REGISTRATION

Registration is available every school day through March 25 at the Longwood Central Office, 21 Everett Drive, Yaphank

ABSENTEE BALLOTS

Mailed applications must be completed and received by the District Clerk on or before

Tuesday, March 30, 2021.

(Applications are available at the library.)



Budget Information Meeting
Wednesday, March 24 at 7:00 pm

The Library Director, Lisa Jacobs, will be happy to answer any questions you have about the library or the budget.

Please call (631) 924-6400 x275 or e-mail: lisa@longwoodlibrary.org

| | Current 2020-2021 | Proposed 2021-2022 |
|---|--------------------|--------------------|
| MATERIALS & SUPPLIES | | |
| Books & eBooks | \$310,000 | \$320,000 |
| Audiovisual Materials | \$160,000 | \$160,000 |
| Information Software | \$72,000 | \$72,000 |
| Other Library Materials | \$20,000 | \$19,000 |
| Library Programs | \$196,000 | \$201,000 |
| Museum Passes | \$16,000 | \$16,000 |
| Library & Custodial Supplies | \$105,500 | \$114,000 |
| PROFESSIONAL & CONSULTING SERVICES | | |
| Legal, SCLS, Treasurer, Auditor | \$113,500 | \$115,000 |
| LIBRARY OPERATIONS | | |
| Circulation System | \$46,000 | \$42,000 |
| Printing, Postage & Publicity | \$95,000 | \$98,000 |
| Election Expenses | \$8,000 | \$8,000 |
| Training | \$28,000 | \$25,000 |
| Office Equipment | \$55,000 | \$55,000 |
| Service Contracts | \$53,000 | \$58,000 |
| BUILDING OPERATIONS | | |
| Utilities | \$108,000 | \$108,000 |
| Telephone & Internet | \$31,000 | \$29,000 |
| Insurance | \$60,000 | \$60,000 |
| Campus Maintenance | \$27,000 | \$31,000 |
| Building Repairs & Maintenance | \$50,000 | \$52,000 |
| Miscellaneous Building Costs | \$19,950 | \$20,950 |
| Transfer to Building Fund | \$50,000 | \$50,000 |
| EQUIPMENT | | |
| Computer Hardware | \$60,000 | \$60,000 |
| Furniture & Equipment | \$15,000 | \$15,000 |
| FIXED EMPLOYEE BENEFITS | | |
| Retirement, Social Security | \$734,052 | \$809,850 |
| Health & Supplemental Insurance | \$634,997 | \$623,869 |
| Workers Compensation | \$28,000 | \$28,000 |
| Unemployment & Disability | \$10,200 | \$10,200 |
| SALARIES | | |
| Professional | \$1,995,020 | \$2,052,265 |
| Clerical, Maintenance, IT | \$1,463,430 | \$1,443,984 |
| Pages | \$178,000 | \$178,000 |
| Sundays/Holidays | \$142,000 | \$180,000 |
| BOND PAYMENT | \$1,159,906 | \$1,162,244 |
| SUBTOTAL | \$8,044,555 | \$8,217,362 |
| ANTICIPATED REVENUES | | |
| State Aid, Interest, Fines & Fees | \$72,500 | \$67,000 |
| PILOTs | \$65,000 | \$65,000 |
| Fund Balance | \$150,000 | \$200,000 |
| AMOUNT TO BE RAISED BY TAXATION | \$7,757,055 | \$7,885,362 |

2020: A Year Like No Other!

Annual Message to the Community

At all times our talented and dedicated staff strives to provide the best service to the Longwood community. This past year started out like so many others: we had goals and plans for expanding and improving services, and we jumped right in.

Starting in January 2020, the Board of Trustees decided to eliminate overdue fines from most library items. Many libraries across the country had made this change and found that it brought back lots of patrons who had stopped using the library because of fines owed or the fear of incurring fines. Two months later, we rolled out our new Canteen Micromarket, a coffee/snack area near the library entrance, meant for patrons to enjoy while they used the library. We joined the Sustainable Libraries Initiative. We continued to expand our popular Equipment & Gadgets collection and started planning more STEAM/Maker programs to make use of our brand-new 3D printer. What a great start we had for our year's goals.

And then in mid-March, everything changed. On March 16, in order to flatten the curve, the library building was closed and library staff was sent home to work remotely. In the weeks following, our staff re-conceptualized as many services as possible. We took programs online, created digital library cards, answered questions online and via chat, expanded online services including homework help, added to electronic collections (eBooks, streaming video and more), and worked hard to promote our content and connect with patrons online. We even sent our 3D printer to a "print farm" to help make PPE for local frontline workers!

In June we returned to the building and rolled out Curbside Service. This again required rethinking our service model, from figuring out how to quarantine returned library items to creating new ways for staff to safely work in the building. In July, our plans evolved again as we reopened the building in the current Limited Services model: we offer Browse & Borrow, one-hour computer use, faxing, scanning, photocopying, and of course we are here to answer your questions. We continue

to offer Curbside Service for those who prefer it, expanding to include Curbside Crafts and Curbside Community Service for teens and children. As the situation changes, we continue to monitor local and state health department guidance as we make plans for a "post-COVID" LPL. What will it look like? We are not exactly sure, but we know that expanded virtual services are definitely a part of our future, even as we eagerly look forward to re-introducing traditional in-person services.

Last year, the Library Board of Trustees announced that there would be no budget increase in the current year. As a result, 2020-2021 library taxes for residents were not only level, but in fact actually decreased due to the overall valuation of the district.

This year, the Board of Trustees is pleased to announce that the small proposed increase is well below the state tax cap. The anticipated

increase to the average household is \$6.06 per year (approximately 50 cents per month). Details of the proposed budget are shown here. The Board will hold a budget information meeting on Wednesday, March 24 at 7:00 pm. Due to COVID-19, this meeting may be held virtually; details will be posted on the library website and the library bulletin board in advance.

If you have any questions about the budget, running for trustee or the library in general, please contact Library Director Lisa Jacobs, at (631) 924-6400 x275, or by email at lisa@longwoodlibrary.org.

Please Vote

We will hold our **Annual Budget Vote and Trustee Election** on **Tuesday, April 6**, from 8:00 am to 9:00 pm at the library. The Library Board of Trustees is committed to continuing to offer excellent library service while keeping the budget below the state-mandated tax cap. We thank you for your support throughout the year, and ask you to come in and vote on April 6.

A Few Statistics from 2020

- Despite the pandemic, almost 263,000 physical items were checked out or renewed; almost 170,000 eBooks, movies, music and audiobooks were streamed or downloaded (a 29% increase!)
- Librarians answered more than 29,000 reference questions, in person, over the phone, via email or through chat
- Library staff filled 2,658 curbside orders
- Enhancements to our accessible and mobile-friendly website include the new Children's Kit gallery. Borrow flashcards, Leapfrogs, Hot Dot sets and many other educational kits for children!
- Library staff planned and produced 806 virtual programs with a whopping 57,971 attendees or viewers! Check out our YouTube channel to see many of these programs on demand.

What are we planning for the coming year?

- Completing the necessary steps to achieve Sustainable Library Certification
- Continuing to expand our useful and popular Equipment & Gadgets collection
- Partnering with the Longwood Central School District to be sure every student in the district has a library card
- Adding new backyard features for children and families, thanks to a 2020 grant from Assemblyman DeStefano
- Transforming our computer lab into a Makerspace
- Developing a strategic plan for 2021-2025

It is estimated that adoption of the Proposed Budget would increase your property taxes as follows:

| Impact of Proposed Increase | |
|-----------------------------|------------------------|
| Assessed Value of Home | Annual Additional Cost |
| \$2,000 | \$4.97 per year |
| \$2,438 (district average) | \$6.06 per year |
| \$3,000 | \$7.45 per year |

ESTA INFORMACIÓN TAMBIÉN ESTÁ DISPONIBLE EN ESPAÑOL.