

LIBRARY HOURS

Monday – Friday 9:30 am-9:00 pm
 Saturday 9:30 am-5:00 pm
 Sunday 1:00 pm-5:00 pm*
 *mid September through June

CIRCULATION RULES

Loan Periods

Materials circulate for different loan periods. Please keep your receipt which lists due dates. Fines vary by type of material. The library is not responsible for damage to borrower's equipment caused by the use of library items.

LPL cardholders may borrow up to 70 items at a given time.

Materials	Loan Period (Days)	Limit
New Books	14	no limit
Books	21	no limit
Magazines	7	no limit
New DVDs & Blu-rays	7	10
Entertainment DVDs & Blu-rays	7	no limit
Books on CD	21	no limit
Music CDs	21	no limit
Videogames	7	3
Non-Fiction DVDs	21	no limit
Playaway Views	7	1
Playaways	21	5
Nooks	14	1

Cardholders from other libraries in Suffolk County may borrow items within their own library's limits. New books, new DVDs, videogames, Playaways, Playaway Views and Nooks are excluded.

RENEWALS

The majority of circulating materials may be renewed in person, by telephone, or online. Renewals are not permitted on any material which is on reserve for another patron. Materials can be renewed for a maximum of six (6) times.

RENEWAL OF LIBRARY CARDS

Patrons who are renewing their library card privileges must show current proof of address. If the address has not changed, the card will be issued immediately. If the address has changed, the card will be mailed to verify the new address.

FEES, CHARGES AND FINES

Fines for overdue materials will include Sundays when the library is open (September – June).

Borrowers will be charged retail price for lost or damaged library materials.

Materials	Fines (per day)	Max Fine
New Books	\$0.05	\$3.00
Books	\$0.05	\$3.00
Magazines	\$0.05	\$3.00
New DVDs	\$1.00	\$10.00
Entertainment DVDs & Blu-rays	\$1.00	\$10.00
Books on CD	\$0.05	\$3.00
Music CDs	\$0.05	\$3.00
Videogames	\$1.00	\$10.00
Non-Fiction DVDs	\$0.05	\$3.00
Playaway Views	\$1.00	\$10.00
Playaways	\$0.05	\$3.00
Nooks	\$1.00	\$10.00

NOTICE OF OVERDUE MATERIALS

It is the patron's responsibility to return materials on time. Patrons who have opted into email notification will receive courtesy notices advising that materials borrowed from the library are due and need to be returned. Patrons may also elect to receive their circulation notices in Spanish.

LOST CARDS

In the event a library card is lost or stolen, it is the responsibility of the cardholder to notify the library to stop the card. The cardholder is responsible for materials checked out on the card until the library is notified. A replacement card will be issued upon presentation of one (1) current proof of residency and payment of the replacement fee. Replacement cards are \$1.00 each.

CONFIDENTIALITY OF LIBRARY RECORDS

According to New York State Law (CPLR 4509), a patron's library records are confidential regardless of age. No one can access patron registration or borrowing information without proper legal authority. Library staff cannot tell patrons what is checked out on their cards. Patrons may use the "My Account" function available through the online catalog to review their own information.

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