

Construction Committee Meeting Minutes for 8/17/11, 3:30PM, Meeting #6

Attended:

Suzanne Johnson (SJ), Jennifer Bollerman (JB), Kim Giery (KG), Chris Hanley (CH), Lauren O'Donnell (LO), Tracee Ugenti (TU), Vincent Rodgers (VR), Jan Miller (JM), Dave Clemens (DC), Aaron Cohen (AC), Victor Canseco (VC), Bob Viola (BV), Sandpebble (SBI).

VC: Not uncommon to be in this position at this point in the process. Reflect on how program got to where it is now. 10K sqft was not a limitation but about the schedule, not money but timing SEQRA process, explained 6ms – 2yrs depending on perceived environmental input. If continued push back can go on and on. SBI's job is not to recommend but to give options, in meetings with DC & SJ timeline does not include SEQRA scenario, only reason 10k sqft is on the table is to make Nov. referendum vote (expedite only).

AC: Comparative analysis 7/13/11 – 1st thing asked how many gross sqft is planned for these areas. Focus is on kids in a 10yr & 25yr plan. Program was modified 8/15/11 – up to 43,591 sqft overall reallocated sqft into areas you requested.

SJ: New comparative plan?

AC: Yes always have an opportunity to modify.

V: Explain difference between DGSF & NASF.

AC: 30% of building is mechanical, custodial. No way you are getting less than you have now.

SJ: Should not be looking at 8/4/11 program.

AC: 8/15 sheet was preliminary only. If something needs to be corrected we will correct.

SJ: KG area adjusted based on your count of shelving.

AC: Explains program sheet.

VR: Confused on definition of shelving / 3' = 3Lf.

AC: Explain can't judge by volume because collection varies in size.

VR: People worry that current shelving is crammed in. Thought is that Lf needs to be increased by 10-20% to fit what we have now.

AC: No problem, generally you leave one shelf open = 15% expansion.

VR: Need more shelf space for current collection.

AC: We plan empty shelving into program in each shelf range, if you say that it's not enough it's your choice. Program includes all shelving LF. Collection development is your responsibility, if you ask my opinion I'll tell you something else. All lines have to be modified and reconciled. Can't fill up shelves (full) when you move in – we plan an empty shelf per stack. If you tell me you need more then you can have more.

KG: Collection in different areas, does it matter?

AC: You can make separate categories. We did not break out into fiction/non-fiction, as long as you get the right quantities. If titles don't match your understanding we'll change them. Call areas whatever you want.

KG: So we have to figure out what we need?

AC: You make an educated guess, no real science to it; it's whatever you call it.

KG: Go over this another time?

AC: Go over it with your staff – K- have done that.

SJ: Question emailed – What base number are you working from? Nicole just ran a total and it's close to the 2008 data user, one in one out.

AC: With e-hooks you can add in 1 million volumes overnight, good for your campaign. We have 500k and will revise to 1.5mil, need for infrastructure.

BV: Are you satisfied Kim?

KG: Where did info for space come from? For offices, do we put it in?

AC: You tell us what you want/how many people you have, then it's our job to tell you what you need.

SJ: Have faxed one set of comments and have not received a reply.

AC: Can't adjust needs until program is resolved. Alex went into too much detail. Needs assessment marks additional layers. Needs assessment has to match what you have.

JB: I'm good – a few numbers are off. I counted 1000Lf, where did beginning number come from?

AC: Came from plan that we received maybe that was wrong.

SJ: We took out shelving from day one and added seating.

AC: Maybe we have to take shelving out. We should simplify the process not confuse. You should get what you want.

JM: Have not spent a lot of time reviewing data and don't understand sqft.

DC: Don't see any storage for YA.

JM: How much sqft do you need? ½ conference room as it is now.

AC: If you need more we'll put it in.

VC: They don't have enough space now.

SJ: Sent Natasha suggestions to add 150sqft for storage, we deleted other areas we don't need – ie; micro film.

AC: Excited with quick to bond in recession, many not be built. Phase I money then phase II.

SJ: You understand we have an environmentally sensitive area and have no choice and it would not be worth it to try to get around SEQRA. Counsel has advised same to board.

VC: No intention of getting around SEQRA, trying to answer question of Nov. note is no longer an option

AC: Program document is flexible, increase and decrease or leave same. Architects use these sheets to match plan against program.

VR: Speaking for Nicole, she did not include a loading dock.

SJ: She sent it in and it's included in revision in a combined area.

AC: Everyone should comment or can take a pass.

TU: I'm confused now, not enough shelving, we should change it.

AC: Yes pass to director and she decides.

CH: Want to see office space for staff.

AC: Directors decision.

JP: Pass.

CH: Comments on architects we saw at the buildings. Did anyone like PG better after seeing buildings?

KG: Yes.

VR: Though he would collaborate more than showed in charrettes. KG agreed. Not so concerned now.

VC: Reads an email invite to Nashville.

CH: Just wanted to see if super majority vote from CC has changed.

LO: Not at the meeting where CC voted. Like PG look and after speaking to M&W would take down to suit.

JB: Pass.

JM: Pass.

CH: Kids, adult's service.

AC: Have 100sqft/person now in program. Standards allow for 64sqft/person.

VR: Many people work out of the office.

AC: Program allows for 7 people.

JP: There are other things in office that don't belong.

AC: What do you have and what you are getting is not written in stone. 1st pass and architect will count on program.

VC: Be careful not to design before planning is done. Complete planning then decide.

KG: This is just a guideline.

AC: Block of space to be used as a design tool.

VC: We could mark out area physically -- in the parking lot.

KG: Sqft doesn't mean anything to me.

CH: Computer server, where?

AC: Don't see a need for large server room, technology changing 114 sqft now.

SJ: New info brought today.

AC: Missing in original, will leave copy of assessment.

VR: Staff space, need more mechanical space -- good now.

SJ: Grateful secretary has office and with a window good we're getting there.

DC: Very happy I retired so we can get rid of broken chairs in storage, secure area for servers and expensive equipment to be included. Space to separate building coping, function in a separate space for admin.

AC: Agreed, tech service needs to be rectified (2) mail areas.

VR: (2) types of mail; Regular mail and delivering.

AC: All mail and delivery combined? In Tech Services?

DC: Will not work, has to be separate.

AC: Brings up amount of space for computer, mark up sheet as needed.

Next Step – Mark it up and send it to ACA

SJ: Concerns about narrative – audience Board not public.

AC: Needs assessment after program set. Short program and many appendices don't want to distribute whole assessment, will get too many comments.

SJ: Public will have to pay so they can see it. Simply make changes based on the comments.

SJ: Everyone good? All agreed.

LO: Go through it and see what you need focus on number of people.

AC: Collection, seats, staff are improved. If needs to be changed we'll change.

Dave did a scorecard individually not just a firm

BV: Shares his opinion on architect as asked.

VC: Design will happen here – design will be by CC/Staff cutting edge process.

CH: To be fair is everyone still good with voting for architects?

SJ: Decision is the board.

CH: Board deferred to CC

SJ: Are we going to Watermill? Yes.

JP: Staff only?

VC: You are choosing a personality, don't buy the picture.

SJ: That's exactly what Frank & Michael did when they had photos laid out in NYC.

VC: Don't select based on picture – it's the personality best effort in concept at charrette. Can be whatever you want it to be. Picture will fade quickly.

JP: So we now know what we need to know to decide?

VC: Yes, the charrette participation gave you enough information.

CH: 7 companies made presentations prior to us (Board) deciding on this process.

JP: This would not make a difference (presentation).

VC: You have what you need to decide.

JB: These (3) architects were the finalists.

CH: We started the traditional way and changed to a new method. At the charrette PG said this is what you get.

DC: Library is what it is- people who don't agree with me made significant input. We need those who will contribute by contradiction.

JB: I've been involved with 3 projects where client and architect did not get along – brutal you really need to get along.

The next CC meeting will be: 9/1/2011 at 4:00 PM. Room TBD.

This represents a recap of the meeting to the best of my understanding. Please make your comments by 9/6 or the information will become a matter of record.